

THE HOTEL SCHOOL SYDNEY

Fee schedule 2010/11

Effective February 2010	Domestic student		International student	
	2010	2011 (pending approval)	2010	2011 (pending approval)
Orientation Week* (new students only - payable on acceptance of offer)	\$550	\$550	\$550	\$550
Semester 1 tuition fee**	\$7400	\$7400	\$8752	\$9000
Semester 2 tuition fee**	\$7400	\$7400	\$8752	\$9000
Total annual tuition fee	\$14,800	\$14,800	\$17,504	\$18,000
Individual unit price	\$1850	\$1850	\$2188	\$2250

* Orientation week includes Success in Tertiary Education (SITE) resources & materials, social functions etc
 ** Includes all printing, study guides, books of readings, paper, photocopying, email and internet access

Once an offer has been accepted all course fees become payable. Your enrolment may be cancelled if you do not pay instalments by the specified invoice dates.

FEE-HELP option (Australian citizens)

FEE-HELP is a loan given to eligible fee-paying students (Australian citizens) to help pay part or all of their tuition fees. The Australian Government pays the amount of the loan directly to The Hotel School Sydney and students repay their loan through the tax system once their income is above the minimum threshold for compulsory repayment. Further information can be found at www.goingtouni.gov.au

Payment of fees

Fees may be paid:

1. By cheque or money order; made payable to **The Hotel School Sydney**, mailed to The Hotel School Sydney or paid in person at The Hotel School Sydney Administration office between 9am and 4pm.
2. By credit card; we accept ONLY Visa and Mastercard; either in person as above or by completing a credit card payment authority (located on The Hotel School Sydney website downloads section) which may be mailed or faxed to The Hotel School Sydney Administration office.
3. By direct transfer into our bank account; either internet, bank transfer or telegraphic transfer.

Bank account details: Title - AIHM; BSB - 014 010; Account # - 8370 94379; Swift code - ANZBAU3M.

Please ensure the student name or invoice number forms the reference on any such transfer to aid identification.



A unique partnership between Southern Cross University and Mulpha Australia

117 Macquarie Street Sydney NSW Australia 2000 Phone 02 9240 1280 Fax 02 9240 1338 e-mail hotel@scu.edu.au www.hotelschool.scu.edu.au

SCU CRICOS Number 01241G Course Code 024239A

HSS15509

Refund policy

Domestic student refund policy (as per SCU handbook)

Fees paid by a student pursuant to this Part in respect of a study period shall be refunded in accordance with the following arrangements:

A 100% refund of tuition fees paid in respect of a unit or course

1. which has been cancelled by the University; or
2. from which the student has been excluded on academic grounds; or
3. from which the student has withdrawn, in accordance with The Hotel School Sydney rules, on or before the census date for that unit of study;
4. where other exceptional circumstances exist, as approved by the Director of The Hotel School Sydney.

International student refund policy

If the event described occurs, the student concerned shall be entitled to the refund of fees indicated:

1. full refund of all fees paid if student is unable to obtain a student visa
2. Full refund of fees paid if an offer of a place is withdrawn. If, however, the offer was made on the basis of incorrect or incomplete information supplied by the applicant, the University shall retain 10% of fees for one study period # as well as any cost incurred by the University's agent in recruiting the student
3. full refund of fees paid if a student is excluded before the start of the study period
4. If a course starts on the agreed day but the student does not start the course on that day (and has not previously withdrawn) the student is not entitled to a refund of fees unless the Director of The Hotel School Sydney receives from the student written notice of withdrawal from course
5. If the Director of The Hotel School Sydney receives from the student written notice of withdrawal from course:
 - a) **Commencing Students** more than four weeks before the start of the study period all tuition fees paid are refundable less an administrative fee of 10% of the tuition fee applicable to that study period and any agent's fee that may have been incurred plus a full refund of fees paid in advance in respect of a following study period;
 - b) **Commencing Students** before the start of the study period the student shall be entitled to a full refund of tuition fees applicable to the study period and a full refund of fees paid in advance in respect of a following study period;
 - c) **Commencing and Continuing Students** 1. on or before the last day of the fifth week of study period, the student shall be entitled to a refund of 50% of the fee applicable to that study period and a full refund of fees paid in advance in respect of a following study period;
 - d) after the last day of the fifth teaching week of the study period, the student will not be eligible for any refund of the fee applicable to that study period but will be eligible for a full refund of fees paid in advance in respect of a following study period.
6. If the Director of The Hotel School Sydney receives from a student written notice of withdrawal from a unit or units representing less than withdrawal from course:
 - a) on or before the last day of the second teaching week of the study period the student shall be entitled to a full refund of the tuition fee applicable to that/those unit/s;
 - b) on or before the last day of the fifth week of the study period the student shall be entitled to a refund of 50% of the fee applicable to that/those unit/s;
 - c) for whatever reason beyond the fifth teaching week of the study period, the student shall not be eligible for a refund of the fee paid for that/those unit/s.

Semester, trimester, session or other period designated as a study period.

In the event of abandonment of the course by the student from The Hotel School Sydney, all fees become payable immediately. Under the ESOS National Code this agreement does not remove the right to take further action under Australia's consumer protection laws.

Cancellation by The Hotel School Sydney

The Hotel School Sydney may cancel enrolments before or after the commencement of the course if:

1. the signed application form is discovered to be false or incorrect;
2. the part payment of tuition fees are not paid by the specified dates;
3. there is an absence of more than 10 days without a doctor's certificates as per the Rules and Regulations of The Hotel School Sydney;
4. as deemed by a lecturer and course coordinator, there has been insufficient effort and unsatisfactory progress made in all coursework;
5. any international student fails to comply with minimum attendance requirements as per student visa regulations (Migration Act 1958)

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